

RENTAL APPLICANT REFERENCE REQUEST

The below applicant is applying for tenancy with us. Please answer the questions in the section #4 and email or fax it back to us. We appreciate your prompt attention to this request.

1. Applicant's rental information (TO BE COMPLETED BY APPLICANT)

Name of Owner/Agent: _____ Phone number :(_____) _____

Email: _____ Fax number :(_____) _____

Address of rental unit: _____ Unit # _____ City: _____ State: _____ Zip: _____

Move-in date: Month _____ Year _____ Move-out date: Month _____ Year _____ or ☐ current resident

2. Authorization by rental Applicant for the release of information (TO BE COMPLETED AND SIGNED BY APPLICANT)

I hereby authorize the release of the information requested on this Rental Applicant Reference Request to the Owner/Agent listed above. I hereby acknowledge that the Owner/Agent can make copies of this executed page in order to obtain the information requested.

Name: _____ Phone number: (_____) _____

Signature: _____ Date: _____

3. Person requesting the rental reference (Please email or fax within 24-48 hours)

Name of Owner/Agent: **A.J (Property Manager)** Fax no: **(877) 312-8886** Email: **propertymanager@stoneridgerental.com**

Address: 6907 University Avenue, Suite# 235 City: Middleton State: WI Zip: 53562 Ph. number: (608) 571-3997

4. Rental reference information (TO BE COMPLETED BY FORMER OR CURRENT OWNER/AGENT)

- Did Applicant live at your property during the period indicated above?..... ☐ Yes ☐ No
If no, what were the dates of occupancy? From (month/year): _____ / _____ To (month/year): _____ / _____
 - Did Applicant provide notice for ending tenancy according to the terms of the rental agreement? ☐ Yes ☐ No
☐ Not applicable because Applicant still resides at unit
 - How many times during the past 24 months did Applicant pay the rent late? ☐ 0 ☐ 1-2 ☐ 3-5 ☐ 6 or more
 - Does Applicant owe any amount for delinquent rent, utilities or damage to unit? ☐ Yes ☐ No
 - Did you ever serve a Five-Day Notice to Applicant?..... ☐ Yes ☐ No
If yes, please explain: _____
 - Was any check from Applicant returned due to non-sufficient funds (NSF)? ☐ Yes ☐ No
 - Was any rental unit damages, complaints, unlawful activity, unauthorized tenants or pets documented?..... ☐ Yes ☐ No
If yes, please explain: _____
 - Was the applicant ever been asked to vacate or eviction summons served? ☐ Yes ☐ No
If yes, please explain: _____
 - Was the applicant's security deposit refunded? ☐ Yes ☐ No
 - Would you rent to the applicant again? ☐ Yes ☐ No
- Others, if any, please elaborate? _____

Information provided by:

Name: _____

Date: _____

Position: _____

Phone number: (_____) _____

Please email or fax this form to the person listed in section #3 as soon as possible (within 24-48 hours)

STONEWOOD CROSSING REALTY LLC, 6907 UNIVERSITY AVENUE, SUITE 235, MIDDLETON, WI 53562 (Tel) 608-571-3997